

WHOOSH LTD. TERMS AND CONDITIONS



Definitions

The Company' implies Whoosh Ltd and 'The Client' implies any person or Company contracting with The Company.

Quote

Based on your requirements, the Company will provide you with an individual quotation. The quotation will only be valid for your particular event date. A new quotation will be reviewed and reissued in the instance of alterations to the brief received.

Payment terms

The Company's services are hired under the terms and conditions set out in this document. The payment of any fees and charges by The Client shall be regarded as an acknowledgment and acceptance by The Client of these terms and conditions. The Client is required to submit a signed copy of the Terms and Conditions along with the deposit or full payment.

As many costs are incurred on behalf of The Client prior to the event date, the Company set out the following terms:

- For orders over £100, a deposit of 50 per cent of the total order value is required immediately to confirm your event. Confirmation of your event will be upon receipt of the requested deposit. Failure to provide a deposit may result in cancellation of the event by the Company.
- Full payment of the known order value is payable before or on the date of the event.
- Payments are to be made by cash or cheque. Cheques must be payable to Whoosh Ltd.
- Corporate accounts are required to be settled in full within 10 working days of the Invoice Date. If payment is not received in full by the due date, a late payment charge of 5 per cent of the total order value will be incurred. The late payment charge will increase to 10 per cent if payment is not received after 20 working days.

Cancellation

In the event of a cancellation, the following conditions will apply:

- All cancellations must be made by telephone and confirmed in writing or by e-mail. The order will only be cancelled when the Client is in receipt of a Cancellation Acceptance from the Company, by written letter or e-mail.
- The minimum cancellation charge is 30 per cent of the total order value. This will increase to 50 per cent within a week of the event and up to 100 per cent of the total order value within 48 hours of the event.

Liability

The Company has and will maintain sufficient Public Liability Insurance for events of the nature of the booking. A copy of our insurance certificate is available upon request.

The Company follows strict HACCP guidelines for all food production, handling, storage and distribution.

Service

A service charge of 15 per cent will apply, depending upon The Client's requirements and events.

Delivery

Delivery charges will apply, depending upon distance and total order values.

I / We have read and agree to all above Terms and Conditions

Name: _____

Event date: _____

Signed: _____

Date: _____